



Test Monitoring Center

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MEMORANDUM: 08-032
DATE: May 20, 2008
TO: ASTM Test Monitoring Board
FROM: John L. Zalar
SUBJECT: ASTM TMC Semiannual Report

ADMINISTRATIVE/FINANCIAL

The TMC financial audit for the period February 1, 2007 through January 31, 2008 was completed in March by Lally, Lally & Co. LLC. The outcome of the audit was favorable. A copy of the audit report has been electronically distributed to the Test Monitoring Board. The current financial status of the TMC and updated 2008 budget will be part of the Administrative Guidance Committee report.

As approved by the TMB at the December 3, 2007 meeting, the TMC has added two staff positions. Michael Kasimirsky re-joined the TMC on March 24, 2008 in the position of Staff Engineer. Mike worked as a TMC staff engineer from 1992 to 2005, when his employment was terminated as part of the actions taken to reduce TMC expenses. Mike's primary responsibilities will be monitoring the high-volume bench tests (EOFT, EOWT, BRT, EOEC, CBT, and HTCBT). We were very pleased to welcome Mike back, especially knowing that he would be immediately productive. Colleen Barry was hired on April 8, 2008 to fill the new position of Technical Associate. Colleen's responsibilities will be primarily in IT support. The TMC now has 15 full-time employees. The updated TMC organizational chart is shown in Attachment A.

The contract between ASTM and Carnegie Mellon University (CMU) was renewed for one year on February 1, 2008.

INFORMATION LETTERS

The following 17 information letters have been issued by the TMC since the last report.

<u>Information Letter</u>	<u>Date Issued</u>
Sequence IIIF No. 07-3	12/13/07
Sequence IIIG No. 07-3	12/13/07
Sequence VG No. 07-1	12/12/07
Sequence VG No. 08-1	2/13/08
Sequence VG No. 08-2	3/5/08
Sequence VIII No. 08-1	4/16/08
1K/1N No. 07-1	10/31/07
1M-PC No. 07-1	10/31/07

<u>Information Letter</u>	<u>Date Issued</u>
1P No. 07-1	10/31/07
1R No. 07-1	10/31/07
HTCBT No. 07-1	11/1/07
L-33-1 No. 07-4	11/14/07
L-33-1 No. 08-1	1/24/08
L-37 No. 07-2	11/14/07
L-60-1 No. 07-1	11/15/07
OSCT No. 07-2	12/13/07
BRT No. 07-1	12/14/07

All seventeen letters are on the regular Spring Subcommittee B information letter ballot (08-02). The results of this ballot will be reported at the TMB meeting on June 16, 2008.

ACC / ATC PROJECTS

ASTM International (on behalf of the TMC) and the American Chemistry Council have entered into a four-year agreement to have the TMC serve as the ACC Monitoring Agency and the ATC European Registration Centre. On January 1, 2008, the TMC began registering candidate tests for the ACC Code of Practice and both candidate and reference tests for the ATC Code of Practice. This work is progressing successfully.

CURRENT STATUS OF RATING WORKSHOPS AND RATING AIDS

Last December, I reported that the TMC had entered into a contract with SAE International to continue serving as the rating workshop coordinator, as we had previously done for the CRC. In February of this year, SAE abruptly announced that they no longer wanted to oversee the rating workshop activities or handle the publication and sale of the rating manuals and aids. SAE stated their intention to immediately terminate the contract with the TMC and suggested that the responsibilities for the workshops and rating aids be transferred to ASTM. After some discussion, ASTM headquarters agreed to accept the existing inventory of rating aids to store, maintain, and sell. They also felt it was appropriate for the TMC to continue conducting the workshops, since this activity had previously received the approval of the Test Monitoring Board and Subcommittee D02.B. In fact, the most recent rating workshop, held in San Antonio the week of May 12, was organized and conducted by the TMC without any SAE involvement.

The rating manuals and other rating aids are extremely important to our industry. The proper care and maintenance of these materials are of great concern. I believe that the TMC is positioned to play an important role as liaison between the industry and the ASTM publications department. For example, the TMC could funnel information about needed updates and/or corrections to rating manuals and aids from the industry to ASTM; and they could funnel information about the re-supply of manuals and aids from ASTM to the industry. At the June meetings, I will be requesting the support of the TMB and Subcommittee B for establishing this liaison.

NEW REFERENCE OILS/FLUIDS

The following reference oils were received and processed by the TMC during the period from November 1, 2007 to April 30, 2008.

<u>Test Type</u>	<u>Oil Code</u>	<u>Quantity (gallons)</u>
T-12	821-1	1050
ROBO	83	50
D6078, D6079	DFA8*	55
D6078, D6079	DFB8*	55

*Lubricity test fluids

During this same time period, the TMC made 244 shipments of reference oils containing a total of 1,633 individual oil samples.

CALIBRATION TEST REPORTING

During the period from November 1, 2007 to April 30, 2008, 1463 calibration tests were reported to the TMC. Virtually 100% of all tests reported to the TMC are transmitted electronically.

JLZ/jlz

Attachment

c: ftp://ftp.astmtmc.cmu.edu/docs/test_monitoring_board/TMC-6-2008.pdf

Distribution: Email

Attachment A

