

Minutes of the **D4485 Surveillance Panel** Teleconference  
May 28, 2020  
10:30am – 11:30am

Attendance:

Laura Birnbaumer (Chair)

Mike Kasimirsky

Luc Girard

Beth Schwab

Jeff Harmening

Mesfin Belay

The meeting was called to order at 10:32am.

The chair discussed quorum requirements for voting at this panel.

The changes made to D4485, as part of the proposed Information Letters before the panel, were reviewed.

The panel reviewed the proposed changes to D4485. No changes were made to any of the proposed changes.

A motion was made by Luc, and seconded by Beth, to approve all proposed changes to D4485 that were discussed on the teleconference, and issue those changes as multiple individual Information Letters. The motion passed unanimously.

The TMC will work with Sid Clark on getting these Information Letters issued ASAP.

Another revision to D4485 was proposed. Sid will work on drafting a revision to D4485, based on this discussion, and a meeting will be called to review and approve the change at that time.

No other new business.

Next meeting is at the call of the chair.

The meeting was adjourned at 11:00am.