

**ASTM TEST MONITORING BOARD MEETING
December 5, 2005**

**Waterside Convention Center
Norfolk, VA**

CALL TO ORDER

ASTM D02.B0.08, the Test Monitoring Board, met on Monday, December 5, 2005 at 5:00 p.m. in Chesapeake I/II of the Waterside Convention Center in Norfolk, Virginia. There were eight voting members (Lew Williams held the proxy of Gordon Farnsworth), six non-voting members and seven visitors present. The attendance roster is shown in Attachment A. Minutes from the June 20, 2005 meeting were approved.

MEMBERSHIP

In the annual TMB elections, Chris Castanien, Abdul Cassim, Heather DeBaun, and Andrew Ritchie were elected to two-year terms beginning January 1, 2006.

ELECTION OF OFFICERS

Since Chairman Gordon Farnsworth and Vice Chairman Lew Williams are leaving the TMB at the end of the year, there was a need to elect new officers. Robert Stockwell (nominated by Gordon Farnsworth) was elected the new TMB Chairman by unanimous vote. Andrew Ritchie (nominated by Robert Stockwell) was elected the new Vice Chairman, also by unanimous vote.

ADMINISTRATIVE GUIDANCE COMMITTEE

Tom Cousineau presented the AGC report (see Attachment B). Regarding AGC membership, Tom reported that Ben Weber has replaced Walter Groff and Chris Castanien will replace Lew Williams. Mary Graham has been added as an oil company representative. Tom Cousineau has replaced Walter Groff as AGC chairman.

It is currently projected that the TMC will end the 2005 fiscal year at approximately break-even on revenue and expenses. The TMC three-year budget plan was developed by the AGC and approved by the ASTM Board of Directors in October 2005. This plan includes the 2006 TMC budget as well as projected budgets for 2007 and 2008. The 2006 TMC plan budget projects a deficit of -\$45,000. The TMC will survey the test labs again in January 2006 and update this projection.

Two new TMC activities that will generate increased revenue were announced. The TMC was awarded a contract by CRC to serve as the coordinator for the CRC deposit/distress rating workshops. The TMC will begin monitoring the Sulfated Ash test method (D874) in support of PC-10.

The TMB approved the AGC report, including the 2006 TMC budget.

TECHNICAL GUIDANCE COMMITTEE

The Technical Guidance Committee had not met since the last TMB meeting and currently has no action items.

DATA COMMUNICATIONS COMMITTEE

John Zalar presented the DCC report for Frank Farber (see Attachment C). The DCC has not met during the past six months. The DCC continues its ongoing activity of beta testing all electronic report packet revisions. The DCC has an action item to consider the development of an XML schema to replace the flat-file format.

TEST MONITORING CENTER

The TMC report is shown in Attachment D. TMC staffing remains at 13 regular full-time employees. John Zalar reported that during the past six months, the TMC has received twelve new oils for use in developing a new fuel economy test for GF-5. The twelve oils include one baseline oil, one flush oil, and ten test oils. During this same time period, the TMC processed 237 reference oil shipments containing a total of 2069 individual oil samples. Over 1600 calibration tests were reported to the TMC, including engine, gear, and bench tests.

BALLOTS

John Zalar reported that fourteen information letters were issued by the TMC and were balloted within Subcommittee B. There were no negative votes and no comments. A potentially controversial T-8 information letter was pre-balloted and received two negatives. The T-8 Surveillance Panel considered the negatives to be persuasive and will recommend to Subcommittee B that the ballot be withdrawn. A proposal to increase the term limits of TMB voting members passed Subcommittee B ballot. An updated adjunct to the L-60-1 test method (D5704) was successfully balloted within Subcommittee B and Committee D02. Ballot summaries are shown in Attachment E.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Ben Weber asked the TMB to consider how the industry might generate a money reserve that could fund testing needed to investigate industry severity and precision problems. The TMB felt that this is a concept worth investigating and they will consider how the Test Monitoring System might contribute to such an effort.

NEXT MEETING

The next meeting is scheduled for June 26, 2006 in Toronto, Ontario.

ADJOURNMENT

The meeting was adjourned at 5:40 p.m. for an Executive Session.

REPORT TO SUBCOMMITTEE B

After close of the TMB meeting, the report included as Attachment F was prepared by the TMB secretary and vice chairman to reflect the reports and actions of this TMB meeting. This Subcommittee B report was not reviewed by the TMB membership but is reported here for information.

Respectfully submitted,

A handwritten signature in black ink that reads "John L. Zalar". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

John L. Zalar, Secretary
ASTM Test Monitoring Board

JLZ/jlz

Attachments

ASTM TEST MONITORING BOARD MEETING

December 5, 2005
Marriott Waterside Hotel
Norfolk, Virginia

Voting Members

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS FAX NUMBER	PRESENT
Abdul Cassim	Caterpillar Inc. Building H2000 Old Galena Road P. O. Box 610 Mossville, IL 61552-0610	Phone: (309) 578-9096 e-mail: cassim_abdul_h@cat.com FAX: (309) 578-3563	AC
Thomas Cousineau AGC Chairman	Afton Chemical Corporation 500 Spring Street P.O. Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-6282 e-mail: tom.cousineau@aftonchemical.com FAX: (804) 788-6244	TJC
Gordon Farnsworth	Infineum USA L.P. 1900 East Linden Avenue Linden, NJ 07036-0536	Phone: (570) 934-2776 e-mail: gordon.farnsworth@infineum.com FAX: (908) 474-3637	
Hannah Murray	Toyota Technical Center USA 2350 Green Road Ann Arbor, MI 48105	Phone: (734) 995-3762 e-mail: hmurray@ttc-usa.com FAX: (734) 995-9049	HM
Norbert Nann	Nann Consultants, Inc. 59 Edgehill Drive Wappingers Falls, NY 12590	Phone: (845) 297-4333 e-mail: norbnann1@aol.com FAX: (845) 297- 4334 4333	NANN
Greg Shank	Mack Trucks 13302 Pennsylvania Avenue Hagerstown, MD 21742	Phone: (301) 790-5817 e-mail: greg.shank@volvo.com FAX: (301) 790-5815	
Robert Stockwell	GM Power Train Engineering Ctr. GM Corporation Mail Code 480-734-801 30003 Van Dyke Warren, MI 48105-9773	Phone: (810) 492-2268 e-mail: robert.stockwell@gm.com FAX: (810) 575-2732	RJS
Matthew Urbanak	Shell Global Solutions US Westhollow Technology Center 3333 Highway 6 South Houston, TX 77082	Phone: (281) 544-9277 e-mail: matthew.urbanak@shell.com FAX: (281) 544-8150	MRU
Lew Williams	The Lubrizol Corporation 29400 Lakeland Boulevard Wickliffe, OH 44092	Phone: (440) 347-1111 e-mail: lawm@lubrizol.com FAX: (440) 944-8112	LW


Non-Voting Members

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS FAX NUMBER	PRESENT
Don Bartlett L-37	The Lubrizol Corporation 29400 Lakeland Boulevard Wickliffe, OH 44092-2298	Phone: (440) 347-2388 e-mail: dtb@lubrizol.com FAX: (440) 347-2878	
Don Bell OSCT	Afton Chemical Corporation 500 Spring Street PO Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-6332 e-mail: don.bell@aftonchemical.com FAX: (804) 788-6243	
William Buscher, III Sequence IVA TGC Chairman	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-6802 e-mail: wbuscher@swri.org FAX: (210) 684-7523	
G. E. Callis Two-Stoke Cycle	Spectrum Corporation 1523 SE Prestwick Lane Port St. Lucie, FL 34952-6038	Phone: (561) 337-5060 e-mail: ecallis@spectrumcorporation.com FAX: (561) 337-5061	
Mark Devlin Gelation Index	Afton Chemical Corporation 500 Spring Street P.O. Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-6322 e-mail: mark.devlin@aftonchemical.com FAX: (804) 788-6388	
Joe Franklin Subcommittee B	<i>Intertek</i> PerkinElmer Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 523-4671 <i>Intertek</i> e-mail: joe.franklin@perkinelmer.com FAX: (210) 681-8300	<i>JA</i>
Fred Gerhart Sequence VIII	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3842 e-mail: fgerhart@swri.org FAX: (210) 684-7523	
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Frank Gotto HT Foam	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	Phone: (440) 347-8087 e-mail: fgj@lubrizol.com FAX: (440) 347-8101	
Rebecca Grinfield EOFT, EOWT HD Elastomers	Southwest Research Institute 6620 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3652 e-mail: bgrinfield@swri.edu FAX: (210) 684-5907	
Brian Koehler HTCT	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3588 e-mail: bkoehler@swri.edu FAX: (210) 680-1777	
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Patrick Lai 6V92TA	Imperial Oil, Limited 453 Christina St. S Sarnia, Ontario CANADA N7T 8C8	Phone: (519) 339-5611 e-mail: patrick.s.lai@esso.com FAX: (519) 339-5866	<i>Pass</i>
Charlie Leverett Sequence VIB	PerkinElmer Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 647-9422 e-mail: charlie.leverett@perkinelmer.com FAX: (210) 523-4607	
Jim McCord 1K, 1N, 1P, 1R, 1M-PC	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3439 e-mail: jmccord@swri.edu FAX: (210) 523-6919	
Susan Milczewski TEOST, TEOST-MHT	The Lubrizol Corporation 29400 Lakeland Boulevard Wickliffe, OH 44092-2298	Phone: (440) 347-8174 e-mail: smm@lubrizol.com FAX: (440) 347-8061	

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William Nahumck Sequence III	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	Phone: (440) 347-2596 e-mail: wmn@lubrizol.com FAX: (440) 347-4096	
Kenneth Pearson ASTM International	ASTM 100 Barr Harbor Drive West Conshohocken, PA 19428	Phone: (610) 832-9672 e-mail: kpearson@astm.org FAX: (610) 832-9666	
Gil Reinhard CBT, HTCBT	PerkinElmer Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 523-4674 e-mail: gil.reinhard@perkinelmer.com FAX: (210) 681-8300	
Andrew Ritchie Sequence VG	Infineum USA L.P. 1900 East Linden Avenue Linden, NJ 07036-0536	Phone: (908) 474-2097 e-mail: andrew.ritchie@infineum.com FAX: (908) 474-3637	<i>ARC</i>
Mark Sarlo EOAT	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3754 e-mail: msarlo@swri.edu FAX: (210) 523-6919	
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Dale Smith L-33-1	PARC Technical Service, Inc. 100 William Pitt Way Pittsburgh, PA 15238	Phone: (412) 826-5051 e-mail: dbs@usaor.net FAX: (412) 826-5443	
Warren Totten M11, M11EGR, ISM	Cummins Engine Company Mail Code 50183 P.O. Box 3005 Columbus, IN 47201	Phone: (812) 377-3429 e-mail: warren.a.totten@cummins.com FAX: (812) 377-7808	
Wim van Dam T-8/T-8E, T-10, T-11	Chevron Oronite 100 Chevron Way Richmond, CA 94802	Phone: (510) 242-1404 e-mail: wvda@chevron.com FAX: (510) 242-3173	
Stefan Von Lukawiecki D5800, D6417	Safety-Kleen Canada, Inc. 300 Woolwich Street South Breslau, Ontario N0B 1M0 CANADA	Phone: (519) 648-2291 e-mail: svonluka@safety-kleen.com FAX: (519) 648-2033	
Ben Weber Southwest Research	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-5911 e-mail: bweber@swri.edu FAX: (210) 648-7523	<i>BW</i>
John Zalar TMC	ASTM Test Monitoring Center 6555 Penn Avenue Pittsburgh, PA 15206-4489	Phone: (412) 365-1005 e-mail: jlz@astmtmc.cmu.edu FAX: (412) 365-1047	<i>JZ</i>

Visitors

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS FAX NUMBER	PRESENT
Daniel Ludwig	Registration Systems, Inc 4139 Gardendale, Ste 205	dan.ludwig@registration-systems.com San Antonio TX 78229	✓
WARREN CATES	SHELL GLOBAL SOLUTIONS 3333 Hwy 6 SOUTH HOUSTON, TX 77082	281-544-6132 Warren.cates@shell.com	✓
IRWIN GOLDBLATT	BP/CASTROL 1500 VALLEY ROAD WAYNE, NJ 07470	IRWIN GOLDBLATT@BP.COM 973-686-3306	-
Steve Marty	SWRI P.O. Box 38510 78228 San Antonio TX 78250	Smarty@swri.org (210) 522-5929	✓
HEATHER DEBAUN	INTERNATIONAL TRUCK & EQUIPMENT CORP 10400 W. NORTH AVE MELROSE PARK, IL 60160	708-865-3788 HEATHER.DEBAUN@NAV-INTERNATIONAL.COM 708-865-4169 (FAX)	✓
Loïc BOUTELOUP	PAC BP 30285 FRANCIS 19053 CARPIQUET CEDEX	+33 231264300 +33 231266293 lbouteloup@pacp.fr	x
CHRIS CATANEN	29400 Lakeland Blvd Wickliffe OH 44092	8440 247 2973 CCA@LAKELAND.COM	



AGC Semi-Annual Report to the Test Monitoring Board

June 2005

To

December 2005

December 5, 2005

[AGC Membership]

- *Tom Cousineau* *Afton Chemical (Chair)*
- John Glaser *Intertek* Automotive Research
- *Ben Weber* *SouthWest Research Institute*
- Ken Pearson ASTM
- Lew Williams Lubrizol
- *Mary Graham* *ConocoPhillips*
- John Zalar TMC (Non-Voting)

[Chair and Membership Changes]

- Tom Cousineau has replaced Walter Groff as the chairman
- Ben Weber has replaced Walter Groff as the SwRI representative
- Mary Graham has joined as the new oil marketer representative, filling a vacancy
- *Chris Castanien will replace Lew Williams, effective January 2006*

[AGC Responsibilities]

- Advise the Administrator on general business activity
- Advise the Administrator in finalizing the annual budget, manpower requests and contract recommendations
- Prepare an annual evaluation and salary recommendations of the administration for presentation to the Board

TMC Fiscal Performance

Six-year Trend

■ Fiscal Year 1999	\$405,732
■ Fiscal Year 2000	\$490,521
■ Fiscal Year 2001	\$510,063
■ Fiscal Year 2002	-\$281,647
■ Fiscal Year 2003	-\$182,640
■ Fiscal Year 2004	-\$205,293

[2005 TMC Budget Issues]

- TMC revenue shortfalls were recognized in early 2005
- At a March 31, 2005 special TMB meeting, the following actions were agreed:
 - Cost/headcount reductions
 - Reference test fee increases

2005 TMC Budget Issues

Cost/Headcount Reductions

- TMC staff was reduced by three people in April 2005
- An additional person left TMC, also in April 2005, and was not replaced
- Current headcount, 13 people

2005 TMC Budget Issues

Reference Test Fee Increases

- At the June TMB meeting, an increase in reference test and reference oil fees of 18% was agreed
 - Effective August 1, 2005
 - PC-10 matrix test fees are exempt

FY 2005 TMC Performance

Projected

- FY 2005 ends January 31, 2006
- Forecast reflects the 2005 cost reductions and fee increases
- Estimated breakeven performance
- November forecast, compared to August forecast, projects lower expenses and lower revenues

FY 2005 TMC Performance

Projected

	August 2005 <u>Projection</u>	November 2005 <u>Projection</u>
Total Expenses	\$1,881,000	\$1,781,000
Revenues	\$1,900,000	\$1,784,000
Revenue-Expense	\$19,000	\$3,000
Interest	\$58,000	\$55,000
Reserves	\$2,663,000	\$2,644,300
Months Reserve	17.0	17.8

TMC Forecast – FY 2006

Assumptions

- Inflation, 3.0%
- Salary increases, 3.0% (2006, 2007, 2008)
- Benefits (fringe)
 - 29.5% (2006)
 - 30.0% (2007)
 - 30.5% (2008)
- Continued participation in new tests
- Minimum six-months reserve at all times

- PC-10 2006 (started in 2005)
- GF-5 2008

2006-2008 TMC Budget Plan

Line Item	2006	2007	2008
Salaries	\$792,000	\$816,000	\$840,000
Temporary Help	\$5,000	\$5,100	\$5,200
Benefits (29.5%)	\$235,000	\$246,000	\$258,000
Overhead	\$531,000	\$549,000	\$567,000
Travel	\$60,000	\$61,500	\$63,000
Telephone	\$18,000	\$18,400	\$18,800
Office supplies	\$12,000	\$12,300	\$12,600
Reference Oils	\$40,000	\$41,000	\$42,000
Capital	\$18,000	\$18,500	\$19,000
Contract Services	\$33,000	\$33,500	\$34,000
Lab Supplies	\$25,000	\$25,500	\$26,000
Training & Education	\$5,000	\$5,100	\$5,200
Procedure Rewrites	\$10,000	\$10,200	\$10,400
Audit	\$17,000	\$17,500	\$18,000
Total Expenses	\$1,801,000	\$1,859,600	\$1,919,200
Revenues	\$1,756,000	\$1,750,000	\$1,900,000
Revenue-Expense	(\$45,000)	(\$109,600)	(\$19,200)
Interest	\$60,000	\$60,000	\$60,000
Reserves	\$2,678,000	\$2,628,000	\$2,669,000
Months Reserve	17.8	17.0	16.7
Fee Adjustments (+/-)	As Needed	As Needed	As Needed
New Tests			G F-5
Regular FT Headcount	13	13	13

Additional Revenue Streams

- New one-year contract with CRC to serve as the CRC Deposit/Distress Workshop Coordinator
 - Scope of work includes two rating workshops, one diesel and one gasoline
 - Revenue, about \$15,000-20,000 per year
- Sulfated ash bench test monitoring for PC-10 oils
 - Revenue, about \$18,000 per year (three labs, about \$6,000 per lab)

[Action Items]

- Approval of this report
 - New member from ConocoPhillips



Test Monitoring Center

6555 Penn Avenue
Pittsburgh, PA 15206-4489
(412) 365-1000

MEMORANDUM: 05-097

DATE: November 17, 2005

TO: Mr. Gordon Farnsworth, ASTM Test Monitoring Board Chairman

FROM: Frank M. Farber

SUBJECT: Data Communications Committee Report

The Data Communications Committee (DCC) has not met since the December 2001 ASTM meetings. However, the committee has recently conducted a conference call on November 15, 2005.

- At the present time, the only DCC objective is to beta test all report packet revisions.
- Action Items: To hold a conference call in January to explore the need for developing an XML schema as an alternative to the current flat-file format.

Future meeting schedule: None planned (Chairman will determine need to meet)

FMF/fmf

c: J. L. Zalar

ftp://ftp.astmtmc.cmu.edu/docs/Data_Communications_Committee/tmb_reports/astm_200512.pdf



Test Monitoring Center

6555 Penn Avenue
Pittsburgh, PA 15206-4489
(412) 365-1000

MEMORANDUM: 05-079
DATE: November 2, 2005
TO: Gordon Farnsworth, Chairman, ASTM Test Monitoring Board
FROM: John L. Zalar
SUBJECT: ASTM TMC Semiannual Report

ADMINISTRATIVE/FINANCIAL

The ASTM Board of Directors approved the 2006 Test Monitoring Center budget and three-year financial plan on October 25, 2005. Details of the budget and three-year plan will be included in the Administrative Guidance Committee Report. There have been no changes in TMC personnel during the past six months and staffing remains at 13 full-time employees. The current TMC organizational chart is shown in Attachment A.

INFORMATION LETTERS

The following 14 information letters have been issued by the TMC since my last report.

<u>Information Letter</u>	<u>Date Issued</u>
Sequence IIIF No. 05-2	08/10/05
Sequence IVA No. 05-2	06/08/05
Sequence VG No. 05-1	06/01/05
Sequence VG No. 05-2	07/19/05
Sequence VG No. 05-3	07/26/05
Sequence VIB No. 05-1	07/19/05
Sequence VIII No. 05-1	06/23/05
L-37 No. 05-2	05/04/05
L-42 No. 05-2	04/26/05
L-42 No. 05-3	06/29/05
L-60-1 No. 05-2	04/21/05
L-60-1 No. 05-3	10/10/05
HTCT No. 05-2	05/04/05
OSCT No. 05-1	08/15/05

Thirteen of these letters are on the regular Fall Subcommittee B information letter ballot (Ballot 05-7). Sequence VG Information Letter 05-2, dealing with the approval of a new fuel batch and correction factors, was pre-balloted within Subcommittee B (Ballot 05-03) and approved on July 1, 2005. Another potentially controversial information letter, T-8 No. 05-X, is currently being pre-balloted (Ballot 05-06).

This letter proposes to change the T-8 calibration period from nine months to twelve months. This ballot will close on November 7, 2005. The results of all the information letter ballots will be reported at the December ASTM meetings.

OTHER BALLOT ITEMS

Subcommittee B Ballot 05-04 included two items: 1) a revision to the adjunct for Test Method D5704 (L-60-1) and 2) a revision to the *Regulations Governing the ASTM Test Monitoring System* that increased the term limits for Test Monitoring Board voting members. Both items were approved on August 15, 2005.

Subcommittee B Ballot 05-07 included the annual election of TMB voting members. The nominees are Abdul Cassim, Heather DeBaun, Chris Castanien, and Andrew Ritchie.

Committee D02 Ballot 05-04 included the revision to the adjunct for Test Method D5704 (L-60-1).

The results of these ballot items will be reported at the December ASTM meetings.

CRC CONTRACT

The TMC has been awarded a contract with CRC to serve as the CRC Deposit/Distress Workshop Coordinator. The contract has been signed by CRC and ASTM (Jim Thomas, President) and is for a period of one year. The scope of work includes organizing two rating workshops, one diesel and one gasoline, as well as the associated data handling and follow-up reporting. Scott Parke has been selected to serve as the workshop coordinator. Scott has been actively involved in past CRC workshops and has assisted the previous coordinator, Mike Pansza, with data collection and analysis. Scott has also organized several ASTM rating workshops. Our goal is to provide a smooth continuation of the CRC workshop program.

The first workshop organized by the TMC under this contract was the Diesel Rating Workshop held October 17 – 21 in San Antonio, Texas.

SULFATED ASH MONITORING

The TMC has been asked to monitor the sulfated ash test (D874). Preliminary discussions have been held about identifying reference oils and establishing calibration/monitoring protocols. It has been proposed that a daily QC check oil be introduced as well as quarterly calibrations using TMC blind reference oils (similar to D5800 and D6417 monitoring). The daily check oil has been identified and received by TMC. Presently, the oil is being screened to determine sulfated ash performance.

Three reference oils for blind quarterly calibrations (<0.85%, 1.00%, >1.15% sulfated ash) will be selected. Seven oils from the TMC inventory have been identified as potential reference oils and, with the suppliers' permission, are being screened for sulfated ash performance. For those oils selected, a small aliquot will be set aside for D874 monitoring.

REFERENCE OILS RECEIVED / SHIPPED

The following reference oils were received and processed by the TMC during the period from May 1, 2005 to October 31, 2005.

<u>Test Type</u>	<u>Oil Code</u>	<u>Quantity (gallons)</u>
D6078, D6079	DFA5*	55
D6078, D6079	DFB5*	55
Sequence VID	VID-FO	998
Sequence VID	VID-BL	2012
Sequence VID	VID-A	495
Sequence VID	VID-B	500
Sequence VID	VID-C	500
Sequence VID	VID-D	500
Sequence VID	VID-E	500
Sequence VID	VID-G	1029
Sequence VID	VID-H	1034
Sequence VID	VID-I	1028
Sulfated Ash	90	50
HTCT	154	220
Multiple Gear Tests	155	550
OSCT	168	55

* Lubricity reference fluids

During this same time period, the TMC made 237 shipments of reference oils containing a total of 2069 individual oil samples.

CALIBRATION TEST REPORTING

During the period from May 1, 2005 to October 31, 2005, 1636 calibration tests were reported to the TMC. Also, during this same period, 97% of all tests reported to the TMC were transmitted electronically.

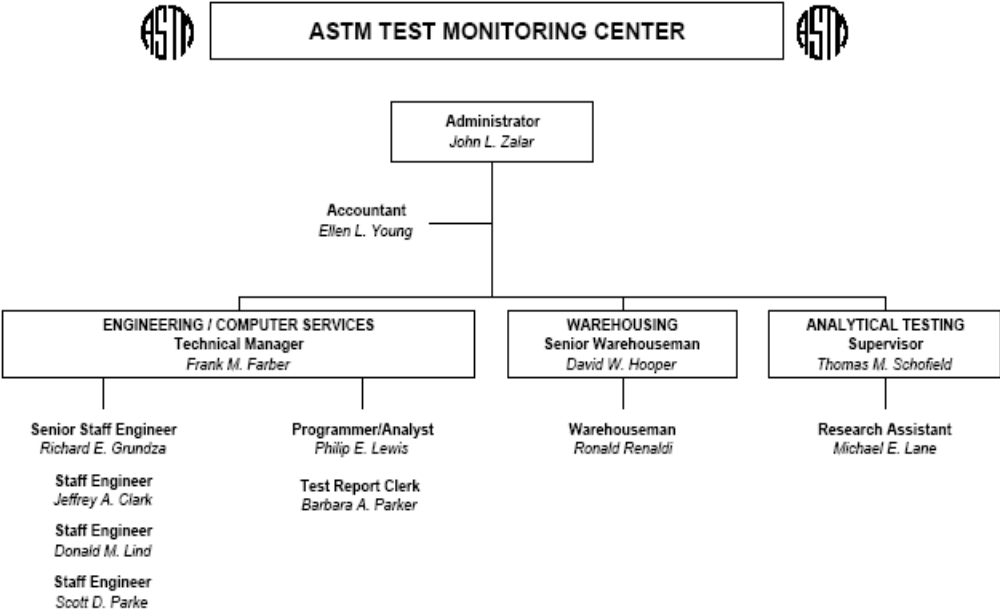
JLZ/jlz/mem05-079.jlz.doc

Attachment

c: ASTM Test Monitoring Board

ftp://astmtmc.cmu.edu/docs/test_monitoring_board/TMC-12-2005.pdf

Attachment A



**D02.B BALLOT RESULTS
(Ballot 05-03)**

<p>Proposed Information Letter Closing Date: July 1, 2005</p>
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Ballot Responses from Voting Members

Return = 38/48 (79%)

	Approve	Disapprove	Abstain
Proposed Sequence VG Letter No. 05-2	41	0	36

Comments

None

**D02.B BALLOT RESULTS
(Ballot 05-04)**

**Revision to D5704 (L-60-1) Adjunct
TMB Term Limits
Closing Date: August 15, 2005**

Ballot Responses

Return (Voting Members Only) = 35/47 (74%)

	Approve	Disapprove	Abstain
1. Revision to D5704 (L-60-1) Adjunct	20	0	15
2. TMB Term Limits	50	0	16

Comments

None

**D02 BALLOT RESULTS
(Ballot 05-04)**

**Revision to D5704 (L-60-1) Adjunct
Closing Date: November 9, 2005**

Ballot Responses

Return (Voting Members Only) = 324/474 (68%)

	Approve	Disapprove	Abstain
1. Revision to D5704 (L-60-1) Adjunct	77	0	247

Comments

None

**D02.B BALLOT RESULTS
(Ballot 05-06)**

**Proposed Information Letter
Closing Date: November 7, 2005**

Ballot Responses from Voting Members

Return = 40/47 (85%)

	Approve	Disapprove	Abstain
Proposed T-8 Letter No. 05-X	45	2	45

Disapproves

John Zalar (non-voting)

Lee Grant

Comments

Lyle Bowman - editorial

D02.B BALLOT RESULTS
(Ballot 05-07)

TMC Information Letters TMB Elections Closing Date: November 21, 2005
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Ballot Responses

Return (Voting Members Only) = 38/47 (81%)

	Approve	Disapprove	Abstain
<u>TMC Information Letters</u>			
1. Sequence IIIF Letter No. 05-2	45	0	36
2. Sequence IVA Letter No. 05-2	44	0	37
3. Sequence VG Letter No. 05-1	44	0	37
4. Sequence VG Letter No. 05-3	43	0	38
5. Sequence VIB Letter No. 05-1	45	0	36
6. Sequence VIII Letter No. 05-1	43	0	38
7. L-37 Letter No. 05-2	48	0	33
8. L-42 Letter No. 05-2	48	0	33
9. L-42 Letter No. 05-3	48	0	33
10. L-60-1 Letter No. 05-2	47	0	34
11. L-60-1 Letter No. 05-3	47	0	34
12. HTCT Letter No. 05-2	47	0	34
13. OSCT Letter No. 05-1	48	0	33
 <u>TMB Elections</u>			
14. Chris Castanien, Producer	55	0	26
15. Andrew Ritchie, Producer	54	0	27
16. Abdul Cassim, User	55	0	26
17. Heather DeBaun, User	55	0	26

Comments

None

Section D02.B0.08 Report to Subcommittee D02.B0 – December 7, 2005

The Test Monitoring Board met on December 5, 2005. In the annual TMB elections, Chris Castanien, Andrew Ritchie, Abdul Cassim, and Heather DeBaun were elected to two-year terms beginning January 1, 2006.

The Administrative Guidance Committee reported that Ben Weber has replaced Walter Groff and Chris Castanien will replace Lew Williams. Mary Graham has been added as an oil company representative. Tom Cousineau has replaced Walter Groff as AGC chairman.

It is projected that the TMC will end its 2005 fiscal year at approximately break even on revenue and expenses.

The TMC 2006-2008 budget plan was developed by the Administrative Guidance Committee and approved by the TMB and the ASTM Board of Directors. The budget plan projects a deficit of -\$45,000 in 2006. The TMC will survey the test labs again in January 2006 and update this projection.

The Technical Guidance Committee has not met during the past six months and currently has no action items.

The Data Communications Committee continues its ongoing activity of beta testing all electronic report packet revisions. The DCC has an action item to consider the development of an XML schema to replace the flat-file format.

TMC staffing remains at 13 regular full-time employees.

Fourteen information letters were issued by the TMC and were balloted within Subcommittee B. There were no negative votes and no comments. A potentially controversial T-8 information letter was pre-balloted and received two negatives.

A proposal to increase the term limits of TMB voting members passed Subcommittee B ballot.

The TMC has been awarded a contract by CRC to serve as the coordinator for the CRC deposit/distress rating workshops.

The TMC will begin monitoring the Sulfated Ash test method (D874) in support of PC-10.

The TMB was asked to consider how the industry might generate a money reserve that could fund testing needed to investigate industry severity and precision problems. The TMB agreed that this is a concept worth investigating and will consider how the Test Monitoring System might contribute to such an effort.

There are no action items for Subcommittee B.

Lew Williams, Vice Chairman
Section D02.B0.08 - ASTM Test Monitoring Board