

ASTM TEST MONITORING BOARD MEETING

June 28, 2010

Westin Hotel
Kansas City, MO

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CALL TO ORDER

ASTM D02.B0.08, the Test Monitoring Board, met on Monday, June 28, 2010 at 5:00 p.m. in the Westin Hotel in Kansas City, Missouri. There were five voting members, six non-voting members, and three visitors present in person. One voting member, Heather DeBaun participated via conference call. The attendance list is shown as Attachment A. The minutes from the December 7, 2009 meeting were approved. The agenda is shown as Attachment B.

MEMBERSHIP

The TMB voting membership was reviewed (see Attachment C).

ADMINISTRATIVE GUIDANCE COMMITTEE

Chris Castanien presented the Administrative Guidance Committee report (see Attachment D). FY 2009 closed with a surplus of \$469,000. The FY 2010 surplus is projected to be \$110,000. Chris noted that GF-5 testing is starting to curtail and the lack of a new diesel category in the next 3 years should reduce the surplus margins. TMC reserves are now projected at 20.0 months of operating expense by the end of FY 2010. The 2009 TMC audit was completed successfully. The auditor verbally recommended raising the reserve custodial account from \$400K to \$500K to adjust for inflation since its inception. This budget line item is intended to handle shut-down costs in the event that the TMC would need to be closed. Chris motioned for this action. The members approved raising the reserve custodial account to \$500K.

TECHNICAL GUIDANCE COMMITTEE

Bill Buscher presented the Technical Guidance Committee (TGC) report (Attachment E). The TGC met on 2/25/2010 and discussed the new version of the LTMS. The TGC has forwarded the new LTMS to the surveillance panels for their review. Jerry Gropp asked if a LTMS spokesman could be provided for the B03 section. Bill felt that Jim Rutherford would probably be a good choice to bring the B03 surveillance panels up to speed on the new LTMS. However, it was felt that it would be best to wait and see the progress that the B01 and B02 panels make before any presentation to B03. The new LTMS review by the TGC is now closed. TGC is developing a "best practices in lubricant test development" document no activity has occurred on this item since the last report. TGC Fuels Task Force has not met since December 2009.

TEST MONITORING CENTER

Frank Farber presented the TMC report (see Attachment F). The 2009 TMC audit was completed successfully in April. The TMC staff count is now at 15. Scott Parke was hired on February 1. The ASTM/CMU contract was renewed for 3-years. CMU has agreed to refurbish the TMC office space. The office area will be re-painted, new signage installed and the carpet will be replaced.

The nominating committee re-elected 4 members to 2-year terms.

Twenty information letters were balloted with one persuasive negative returned on Sequence VID Information Letter 09-2. The use of multiple fuel batches for one test attracted the negative. The surveillance panel reviewed the negative and voted to terminate the allowance of multiple fuel batches on a test. The TMC has issued a memo addressing the issue.

The work associated with the ACC Monitoring Agency and ATC European Registration Centre has been progressing successfully.

ASTM is willing to offer Rater Workshop attendees on a voluntary basis a certificate program

- Allows certificates to differentiate themselves from others in their profession
- Fosters increased recognition of a profession
- Includes listing in the ASTM Directory of Certified Personnel

The board discussed this issue and had consensus that they were not opposed to the ASTM rater certificate program but felt ASTM needed to sell the idea to the industry before the TMC became involved.

DATA COMMUNICATIONS COMMITTEE

Frank Farber reported that the Data Communications Committee did not meet during the past six months. The only current activity of the DCC is beta testing of report packet revisions.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Chris Castanien presented Attachment G. Chris commented that meetings were not being scheduled by surveillance panels in a manner to allow members to adequately prepare for topics at hand. Chris felt a task force needed to be formed to address this issue. After discussion regarding who might be best to handle this request, Joe Franklin Sub Committee B Chairman agreed to address this item.

Frank Farber noted that the D5800 Volatility Surveillance Panel may have a need for lab visits and that he felt that these visits needed to be invoiced and not funded from current assets. The board agreed that the bench group needed to be self-supporting and that the TMC would need to charge for the visits.

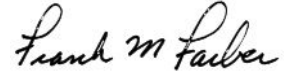
NEXT MEETING

The next meeting is scheduled for December 6, 2010 in Jacksonville, FL.

ADJOURNMENT

The meeting was adjourned at approximately 6:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank M. Farber".

Frank M. Farber, Secretary
ASTM Test Monitoring Board

FMF/fmf
Attachments

ASTM TEST MONITORING BOARD MEETING

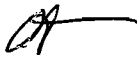
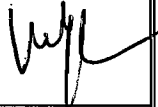
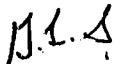
June 28, 2010

Westin Hotel
Kansas City, Mo

Attachment A

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Voting Members

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS FAX NUMBER	PRESENT
Hind Abi-Akar	Caterpillar, Inc. Old Galeena Road Building H3000 Mossville, IL 61552-3000	Phone: (309) 578-9553 e-mail: abi-akar_hind@cat.com FAX: (309) 578-1485	
Chris Castanien AGC Chairman	The Lubrizol Corporation 29400 Lakeland Boulevard Wickliffe, OH 44092	Phone: (440) 347-2973 e-mail: cca@lubrizol.com FAX: (440) 944-8112	
Heather DeBaun	International Truck & Engine Corp 10400 W. North Avenue Melrose Park, IL 60160	Phone: (708) 865-3788 e-mail: heather.debaun@navistar.com FAX: (708) 216-0680	
William Lam	Afton Chemical Corporation 500 Spring Street P.O. Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-5236 e-mail: bill.lam@aftonchemical.com FAX: (804) 788-6388	
Norbert Nann	Nann Consultants, Inc. 59 Edgehill Drive Wappingers Falls, NY 12590	Phone: (845) 297-4333 e-mail: norbnann1@aol.com FAX: (845) 297-4333	
Andrew Ritchie	Infineum USA, L.P. 1900 East Linden Avenue Linden, NJ 07036-0536	Phone: (908) 474-2097 e-mail: andrew.ritchie@infineum.com FAX: (908) 474-3637	
Ron Romano	FCSD, Service Product Dev, SEO Diagnostic Service Center II Room 410 1800 Fairlane Drive Allen Park, MI 48101	Phone: (313) 845-4068 e-mail: rromano@ford.com FAX:	
Greg Shank	Volvo Powertrain 13302 Pennsylvania Avenue Hagerstown, MD 21742	Phone: (301) 790-5817 e-mail: greg.shank@volvo.com FAX: (301) 790-5815	
Matthew Urbanak	Shell Global Solutions US Westhollow Technology Center 3333 Highway 6 South Houston, TX 77082	Phone: (281) 544-9277 e-mail: matthew.urbanak@shell.com FAX: (281) 544-8150	

ASTM TEST MONITORING BOARD MEETING

June 28, 2010

Westin Hotel
Kansas City, Mo

Attachment A

Page 2 of 4



Non-Voting Members

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS FAX NUMBER	PRESENT
Galen Greene L-37	The Lubrizol Corporation 29400 Lakeland Boulevard Wickliffe, OH 44092-2298	Phone: (440) 347-2394 e-mail: galen.greene@lubrizol.com FAX: (440) 347-4096	
Don Bell OSCT	Afton Chemical Corporation 500 Spring Street PO Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-6332 e-mail: don.bell@aftonchemical.com FAX: (804) 788-6243	
William Buscher, III Sequence IVA TGC Chairman	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-6802 e-mail: wbuscher@swri.org FAX: (210) 684-7523	WAB
G. E. Callis Two-Stoke Cycle	Spectrum Corporation 1523 SE Prestwick Lane Port St. Lucie, FL 34952-6038	Phone: (561) 337-5060 e-mail: ecallis@spectrumcorporation.com FAX: (561) 337-5061	
Mark Cooper T-8/T-8E, T-11, T-12	Chevron Oronite Company, LLC 4502 Centerview Drive, Suite 210 San Antonio, TX 78228	Phone: (210) 731-5606 e-mail: mawc@chevrontexaco.com FAX: (210) 731-5699	
Mark Devlin Gelation Index	Afton Chemical Corporation 500 Spring Street, P.O. Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-6322 e-mail: mark.devlin@aftonchemical.com FAX: (804) 788-6388	
Frank Farber TMC	ASTM Test Monitoring Center 6555 Penn Avenue Pittsburgh, PA 15206-4489	Phone: (412) 365-1030 e-mail: fmf@astmtmc.cmu.edu FAX: (412) 365-1030	Frank
Joe Franklin Subcommittee B	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 523-4671 e-mail: joe.franklin@intertek.com FAX: (210) 681-8300	JF
Fred Gerhart Sequence VIII	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3842 e-mail: fgerhart@swri.org FAX: (210) 684-7523	
Dave Glaenzer Sequence IIIF/IIIG	Afton Chemical Corporation 500 Spring Street, P.O. Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-5214 e-mail: dave.glaenzer@aftonchemical.com FAX: (804) 788-6358	
John Glaser Intertek	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 647-9459 e-mail: john.glaser@intertek.com FAX: (210) 684-6074	
Rick Graziano L-60-1	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	Phone: (440) 347-2058 e-mail: ricki.graziano@lubrizol.com FAX: (440) 347-4096	
Rebecca Grinfield EOFT, EOWT HD Elastomers	Southwest Research Institute 6620 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3652 e-mail: bgrinfield@swri.edu FAX: (210) 684-5907	
Jim Gutzwiller C13	Infineum USA, L.P. 4335 West Piedras Drive, Suite 101 San Antonio, TX 78228	Phone: (210) 732-8132 x13 e-mail: andrew.ritchie@infineum.com FAX: (210) 732-8480	
Rick Hartman D874, HT Foam	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	Phone: (440) 347-8528 e-mail: rick.hartman@lubrizol.com FAX: (440) 347-8061	

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Kansas City, Mo

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS FAX NUMBER	PRESENT
Cory Koglin L-42	Afton Chemical Corporation 500 Spring Street P.O. Box 2158 Richmond, VA 23218-2158	Phone: (804) 788-5305 e-mail: cory.koglin@aftonchemical.com FAX: (804) 788-6358	
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Jim McCord 1K, 1N, 1P, 1R, 1M-PC	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-3439 e-mail: jmccord@swri.edu FAX: (210) 523-6919	
Susan Milczewski TEOST, TEOST-MHT	The Lubrizol Corporation 29400 Lakeland Boulevard Wickliffe, OH 44092-2298	Phone: (440) 347-8174 e-mail: smm@lubrizol.com FAX: (440) 347-8061	
Jim Moritz M11, M11EGR, ISB, ISM	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 523-4601 e-mail: jim.moritz@intertek.com FAX: (210) 523-4607	
Leonard Orzech BRT	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 523-4680 e-mail: leonard.orzech@intertek.com FAX: (210) 523-4694	
Ken Pearson ASTM International	ASTM 100 Barr Harbor Drive West Conshohocken, PA 19428	Phone: (610) 832-9672 e-mail: kpearson@astm.org FAX: (610) 832-9666	
Gil Reinhard CBT, HTCBT	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 523-4674 e-mail: gil.reinhard@intertek.com FAX: (210) 681-8300	
Dale Smith L-33-1	PARC Technical Service, Inc. 100 William Pitt Way Pittsburgh, PA 15238	Phone: (412) 826-5051 e-mail: dbs@usaor.net FAX: (412) 826-5443	
Robert Stockwell RFWT	ConocoPhillips Company RW 4573 P.O. Box 1267 1000 South Pine Street Ponca City, OK 74602-1267	Phone: (580) 767-6894 e-mail: robert.t.stockwell@conocophillips.com FAX: (580) 767-4534	
Stefan Von Lukawiecki D5800, D6417	Safety-Kleen Canada, Inc. 300 Woolwich Street South Breslau, Ontario N0B 1M0 CANADA	Phone: (519) 648-2291 e-mail: svonluka@safety-kleen.com FAX: (519) 648-2033	
Ben Weber Southwest Research	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-5911 e-mail: bweber@swri.edu FAX: (210) 648-7523	

ASTM TEST MONITORING BOARD MEETING
Monday – June 28, 2010
5:00 - 6:30 PM
Westin Crown Center
Kansas City, MO

AGENDA

- 1. Call to Order**
- 2. Approval of December 7, 2009 Minutes**
- 3. Membership**
- 4. Receive, Accept and Take Action on Reports**
 - Administrative Guidance Committee – Chris Castanien**
 - Technical Guidance Committee – Bill Buscher III**
 - Test Monitoring Center – Frank Farber**
 - Data Communications Committee – Frank Farber**
- 5. Ballots – Frank Farber**
- 6. Old Business**
- 7. New Business**
- 8. Next Meeting**
 - Monday December 6, 2010 Jacksonville, FL**
- 9. Adjournment**

TMB Voting Members

Users

Current Term Ends

Hind Abi-Akar
Heather DeBaun
Ron Romano
Greg Shank

December 2011
December 2011
December 2010
December 2010

Producers

Chris Castanien
Bill Lam
Andy Ritchie
Matt Urbanak

December 2011
December 2010
December 2011
December 2010

General Interest

Norbert Nann

December 2010

Officers

Chairman
Vice Chairman
Secretary
Treasurer

Andy Ritchie
Chris Castanien
Frank Farber (TMC Administrator)
Chris Castanien (AGC Chairman)

AGC Semi-Annual Report to the Test Monitoring Board

December 2009
To
June 2010

June 28, 2010

AGC Membership

- | | |
|-------------------|------------------------------|
| ■ Chris Castanien | Lubrizol (Chair) |
| ■ John Glaser | Intertek Automotive Research |
| ■ Mary Graham | ConocoPhillips |
| ■ Dave Bradley | ASTM |
| ■ Ben Weber | Southwest Research Institute |
| ■ Frank Farber | TMC (Non-Voting) |

Membership Changes?

- None

AGC Responsibilities

- Advise the TMC Administrator on general business activity
- Advise the TMC Administrator in finalizing the annual budget, manpower requests and contract recommendations
- Prepare an annual evaluation and salary recommendations of the TMC Administrator and Staff for presentation to the Board

TMC Fiscal Performance

■ Fiscal Year 2002	-\$281,647
■ Fiscal Year 2003	-\$182,640
■ Fiscal Year 2004	-\$205,293
■ Fiscal Year 2005	\$125,648
■ Fiscal Year 2006	\$124,141
■ Fiscal Year 2007	\$177,815
■ Fiscal Year 2008	\$ 70,864
■ Fiscal Year 2009	\$469,773
■ Fiscal Year 2010	\$119,000*

* Projected

FY 2010 TMC Projected Performance

- FY 2010 ends January 31, 2011
- Projected expenses on target with budget
- Projected income is above budget
 - Based on lab estimates for June-December
- Projecting a surplus of \$119,000

FY 2010 TMC Projected Performance

Line Item	2009 EOY *	2010 Budget	2010 Projected
Total Expenses	\$2,172,817	\$2,184,000	\$2,184,000
Revenues	\$2,511,810	\$2,239,000	\$2,264,000
Revenue - Expense	\$439,193	\$55,680	\$80,000
Interest	\$30,580	\$32,000	\$39,000
Net	\$469,773	\$57,000	\$119,000
Reserves	\$3,519,637	\$3,606,637	\$3,639,637
Months Reserve	19.4	19.8	20.0
Fee Adjustments	None	None	None
New Tests	GF-5	None	None
Reg. FT Headcount	14	15	15

* Values from Actuals

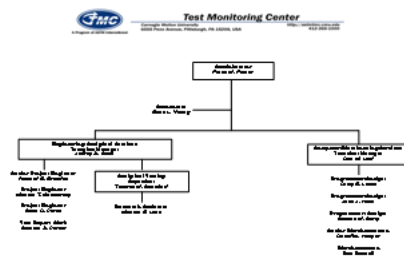
TMC Forecast – FY 2010 Assumptions

- Salary increases, 3.0% (2010, 2011, 2012)
 - Benefits (fringe)
 - 28.4% (2010)
 - 28.6% (2011)
 - 28.8% (2012)
 - The absence of a new diesel oil specification within the next 5 years is a concern
 - Continued participation in new tests
 - Minimum six-months reserve at all times

2010-2011 TMC Budget Plan

Line Item	2010	2011	2012
Salaries	\$1,008,000	\$1,038,000	\$1,087,000
Temporary Help	\$6,000	\$6,400	\$6,000
Benefits (28.4%)	\$287,000	\$298,000	\$308,000
Overhead	\$366,000	\$376,000	\$388,000
Travel	\$46,000	\$47,000	\$48,000
Telephone	\$16,000	\$16,400	\$16,800
Office Supplies	\$14,000	\$14,200	\$14,400
Reference Cts	\$30,000	\$30,000	\$25,000
Capital	\$16,000	\$16,000	\$16,000
Contract Services	\$28,000	\$27,000	\$28,000
Lab Supplies	\$27,000	\$28,000	\$28,000
Training & Education	\$6,000	\$6,000	\$6,000
Procedure Revisions	\$16,000	\$16,000	\$16,000
Refining Workshops	\$20,000	\$21,000	\$22,000
Audit	\$17,000	\$17,000	\$18,000
Total Expenses	\$2,184,000	\$2,251,100	\$2,316,400
Revenues	\$2,298,000	\$2,219,100	\$2,279,400
Revenue Expense	\$66,880	(\$69,000)	(\$42,000)
Interest	\$32,000	\$38,000	\$42,000
Reserves	\$3,216,000	\$3,219,000	\$3,218,000
Months Reserve	18.2	17.8	17.2
Non-FTEs	As Needed	As Needed	As Needed
Reg. FT Headcount	16	16	16

TMC Organizational Chart



[Action Items]


- Auditor suggests raising the restricted custodial account amount to 500K
- Approval of this report

ASTM
TECHNICAL GUIDANCE COMMITTEE

Semi-Annual Report

Presented by
William A. Buscher III

Last Updated July 8, 2010



SwRI - W Buscher

TGC Semi-Annual Report

- Conducted a face-to-face joint meeting with the LTMS task force on February 25, 2010.
- Assignments:
 - Develop "best practices in lubricant test development" document.
 - No change since December 2009.
 - Task force formed with Jim Moritz as chair.
 - Participants from PCMO, HD and Driveline/Gear Oils.
 - Created task force Scope and Objectives.
 - Document might be in the form of a checklist.
 - Goal to complete prior to PC-11 test development.

**Best Practices in Lubricant Test Development
Task Force**

Scope and Objectives

Scope

The scope of this task force is to create a template/checklist for best practices in lubricant test development, to be utilized for effective future test development. The goal is to build this template/checklist from a compilation of existing documents available within the industry and knowledge and data from previous test development.

Objectives

This document will assist future test development groups answer the following questions: What are we trying to measure (what are our objectives), how can the measured parameters be correlated to field service and/or back to previous test(s) being replaced, what impacts the parameters being measured.

Updated: January 27, 2009

SwRI - W. Buscher

TGC Semi-Annual Report

- **Assignments Cont'd:**
 - Create a test fuel task force to include TMC, fuel suppliers, and SP chairmen.
 - No change since December 2009.
 - Attempted to set-up a meeting coinciding with the February 25, 2010 joint TGC/LTMS Task Force meeting, but not enough time was available.
 - Plan to have a face-to-face meeting sometime in 2010.
 - Task force formed with Bill Buscher as chair.
 - Participants from PCMO and HD.
 - Created task force Scope and Objectives.

Test Fuel Task Force
Scope and Objectives

Scope

The scope of this task force is to create a document including best practices for test fuel monitoring, test fuel handling and storage and emergency plans for test fuel supply.

Objectives

1. Create a data depository for all test fuel data, located in the TMC website.
2. Develop test fuel monitoring plans, including what to analyze and how to determine what properties of the test fuel affect the parameters the lubricant test is evaluating.
3. Establish best practices for test fuel handling and storage at the suppliers and at the test laboratories.
4. Develop emergency plans for test fuel supply, during special circumstances, such as natural disasters, raw material shortages, etc.

Updated: January 27, 2009

SwRI - W. Buscher

TGC Semi-Annual Report

- **Assignments Cont'd:**
 - Conduct a forum to review the new LTMS proposed by the LTMS Task Force.
 - Joint TGC/LTMS Task Force meeting held on February 25, 2010 in Detroit, MI.
 - LTMS Open Forum held on May 11, 2010 in San Antonio, TX.
 - All HD and PCMO surveillance panels have discussed LTMS 2 in their early 2010 meetings, and are considering implementation.
 - All PCMO Surveillance Panels have formed task forces to develop recommendations for adopting LTMS 2 to their test type(s).
 - Consider this assignment completed.




Test Monitoring Center
<http://astmtmc.cmu.edu>

Test Monitoring Center Report

June 28, 2010

Administrative /Financial


- The TMC financial audit for the period February 1, 2009 through January 31, 2010 was completed. No deficiencies were noted.
- The current financial status of the TMC will be part of the Administrative Guidance Committee report.

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Administrative /Financial

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graph TD
    Admin[Administrator  
Frank M. Porter] --- Accountant[Accountant  
Albert C. Young]
    Accountant --- EngTech[Engineering/Technical Services  
Technical Manager  
Jeffrey A. Clark]
    Accountant --- CompInfo[Computer/Information Systems  
Technical Manager  
Cynthia Liu]
    EngTech --- MgrEng[Manager/Project Engineer  
Richard C. Gaudin]
    EngTech --- ProjEng[Project Engineer  
Michael F. Haskewitz]
    EngTech --- ProjEng2[Project Engineer  
Scott G. Paine]
    EngTech --- TestRep[Test Report Clerk  
Michael A. Porter]
    EngTech --- AnalTest[Analyst/Testing  
Michael  
Thomas M. G. G. G. G.]
    AnalTest --- ResDev[Research and Development  
Michael C. Stone]
    CompInfo --- ProgAnal[Programmer/Analyst  
Philip C. Corbin]
    CompInfo --- ProgAnal2[Programmer/Analyst  
John J. Miller]
    CompInfo --- ProgAnal3[Programmer/Analyst  
Colleen M. Berry]
    CompInfo --- MgrMfg[Manager/Manufacturing  
Curtis M. Kopper]
    CompInfo --- MfgSupport[Manufacturing Support  
Ryan Harshbarger]
  
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7/8/2010 3 

Administrative /Financial

- The contract between ASTM and Carnegie Mellon University (CMU) was renewed for three years on February 1, 2010.
- CMU has agreed to refurbish the TMC office space. The office area will be repainted, new signage installed and the carpet will be replaced.

Administrative /Financial

- Development has started on an on-line ordering system for reference oils that are not part of the normal TMC reference system. Areas to be featured are Diesel Fuel Lubricity, elastomer - SF105, SSCT, and Homogeneity and Miscibility in Automotive Engine Oils.
- .

TMB Elections

- The nominating committee re-elected four members to 2-year terms.

Information Letters

- 20 Information Letters were balloted.
- One negative received
 - VID 09-2 12/14/2009
 - Revision to Stand/Engine Calibration Requirements
 - Changes to Control Valves
 - Allow Multiple Fuel Batches

Information Letters

- Surveillance Panel vote was
 - 4 Approves, 0 Negatives and 4 Abstains
- One negative Sub Committee B ballot
- Surveillance Panel had a teleconference on 6/22/10 and voted not to allow multiple fuel batches for a given test
- TMC issued a memo informing the industry of this action
- A new IL will be issued to distribute the two other items included on 09-2.

Reference Oil Procurement/Shipping

- Procurement
 - 30 gallons of HTCBT RO 44-2
 - 275 gallons of OSCT RO 161-2
 - Sequence VID baseline and flush oil (~32,000 gallons). Verification testing has not been completed at one lab.
- TMC shipped 74 different reference oils to fill 244 shipment requests for a total of 1,008 individual oil samples.

Calibration Test Reporting

- During the period from January 1, 2010 to June 1, 2010, 1596 calibration tests were reported to the TMC.

Other Items

- ACC-MA/ATC-ERC these projects are now in their third year of the four-year contract period. The work continues to progress successfully

ASTM Rater Certification

- ASTM is willing to offer Rater Workshop attendees on a voluntary basis a certificate program
 - Allows certificates to differentiate themselves from others in their profession
 - Fosters increased recognition of a profession
 - Includes listing in the ASTM Directory of Certified Personnel

Gentlemen,

Lubrizol has lodged a formal complaint regarding the process for scheduling Surveillance Panel meetings to ensure fair and careful consideration of all stakeholder needs. While this complaint was put forward due to the scheduling process for this specific Surveillance Panel, this problem is not unique to this Panel or any other D02B Surveillance or Class Panel.

We request that the TMB, under the direction of D02B, review the process for ensuring fair and careful consideration of technical arguments while respecting the sometimes urgent need to address specific panel concerns. Lubrizol will be happy to participate in this review.

Andy I am aware you will not be at Mondays TMB meeting and I will be chairing in your stead. With your concurrence, and should Joe support this going forward, it would be my recommendation that one of us forward this message to the TMB members. I would suggest the TMB request the TGC put together a small group, as we did with the LTMS rule change, and conduct an investigation and recommend changes, if appropriate.

Best regards,
Chris