



Test Monitoring Center

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MEMORANDUM: 05-027
DATE: May 20, 2005
TO: ASTM Test Monitoring Board
FROM: John L. Zalar
SUBJECT: ASTM TMC Semiannual Report

ADMINISTRATIVE/FINANCIAL

The TMC financial audit for the period February 1, 2004 through January 31, 2005 was completed in April by Deloitte & Touche. The outcome of the audit was favorable. A copy of the audit report has been electronically distributed to the Test Monitoring Board mailing list. The current financial status of the TMC as well as revised forecasts for 2005 through 2007 will be part of the Administrative Guidance Committee report.

There have been several personnel changes during the past six months. As a result of action taken by the TMB at their special meeting on March 31, 2005, TMC staffing was reduced by three positions. The three positions eliminated were the Administrative Coordinator (Winsome Ho), a Programmer/Analyst (Tim Farley), and one Staff Engineer (Mike Kasimirsky). In an unrelated development, one of our warehousemen, Bryan Matrazzo, resigned to accept another position at Carnegie Mellon University. Bryan has been pursuing a degree in business administration and his new position is a better opportunity that more closely matches his field of study. The TMC now has thirteen full-time employees. The revised organizational chart is shown in Attachment A.

Work tasks previously performed by the Administrative Coordinator, Programmer/Analyst, and Warehouseman have been redistributed to multiple staff members. The loss of one staff engineer has necessitated some reassignment of test area responsibilities. Richard Grundza is now responsible for all gasoline engine tests. Several bench test methods previously handled by Richard have been transferred to Scott Parke. Current test area assignments are shown below.

Jeff Clark: M11, M11EGR, ISB, ISM, T-8/T-8E, T-10, T-10A, T-11, T-12, C13, 6V92TA, RFWT, EOAT, CBT, HTCBT
Rich Grundza: IIIF/IIIG, IVA, VG, VIB, VIII, Two-Stroke(Lubricity, Tightening, Preignition)
Don Lind: L-33-1, L-37, L-42, L-60-1, HTCT, OSCT
Scott Parke: 1K/1N, 1P, 1R, 1M-PC, BRT, EOFT, EOWT, EOEC
Tom Schofield: D5800, D6417, High Temperature Foam, GI, TEOST, TEOST MHT-4

INFORMATION LETTERS

Information letter activity has been very high. The following 25 information letters have been issued by the TMC since the last report.

<u>Information Letter</u>	<u>Date Issued</u>
Sequence IIIF No. 04-3	11/4/04
Sequence IIIF No. 05-1	1/3/05
Sequence IIIG No. 04-3	11/4/04
Sequence IIIG No. 05-1	1/4/05
Sequence IVA No. 05-1	1/7/05
Sequence VG No. 04-4	12/14/04
Sequence VIB No. 04-4	11/15/04
Sequence VIB No. 04-5	12/14/04
Sequence VIII No. 04-1	12/9/04
1M-PC No. 05-1	3/21/05
1K/1N No. 05-1	3/21/05
1P No. 05-1	3/21/05
1R No. 05-1	3/21/05
T-8 No. 05-1	1/17/05
T-10 No. 04-5	12/9/04
T-10 No. 05-1	1/17/05
L-33-1 No. 05-1	2/21/05
L-37 No. 04-3	12/2/04
L-37 No. 05-1	2/18/05
L-42 No. 04-1	12/10/04
L-42 No. 05-1	2/21/05
L-60-1 No. 05-1	2/25/05
HTCT No. 04-1	11/18/04
HTCT No. 05-1	2/21/05
HTCBT No. 05-1	1/7/05

All of these letters are on the Spring Subcommittee B information letter ballot. The results of the ballot will be reported at the TMB meeting on June 20, 2005.

TMC SUPPORT FOR PC-10

Work continues in support of the PC-10 diesel engine oil category. TMC involvement includes leading the laboratory inspection team, handling matrix oils (verification, storage, and distribution), developing data dictionaries and report forms, test procedure writing, reviewing and verifying validity of matrix tests, web site posting of matrix data, and overall matrix project supervision and reporting.

SEQUENCE VIB CALIBRATION OILS – BATCH 6 BLEND

This project is completed. BC-6 and BCFHD-6 have been analytically verified, BC-6 has been engine tested, and both products have been approved for use in the Sequence VIB test.

NEW REFERENCE OILS

The following reference oils were received and processed by the TMC during the period from November 1, 2004 to April 30, 2005.

<u>Test Type</u>	<u>Oil Code</u>	<u>Quantity (gallons)</u>
HTCBT	44	10
VIB	BC-6	1760
VIB	BCFHD-6	770
C13	PC10A	330
C13, T-12, ISB	PC10B	1414
C13	PC10C	330
C13	PC10D	322
C13, T-12, ISB	PC10E	1537
C13	PC10F	318
C13	PC10G	328
L-42	116	165
L-42	116-1	165

During this same time period, the TMC made 247 shipments of reference oils containing a total of 1,855 individual oil samples.

CALIBRATION TEST REPORTING

During the period from November 1, 2004 to April 30, 2005, 1533 calibration tests were reported to the TMC. Also, during this same period, 96% of all tests reported to the TMC were transmitted electronically.

JLZ/jlz

Attachment

c: ftp://ftp.astmtmc.cmu.edu/docs/test_monitoring_board/TMC-6-2005.pdf

Distribution: Email

Attachment A

