

Starting in 2023 the ASTM rating workshops have been divided into The Standardized Testing and Field Rating workshops. The Standardized testing rating workshop is an invitation only event and is intended for laboratory raters who require a calibration status per ASMT test procedures. The Field Rating workshop is intended for raters who do not need to be calibrated for ASTM test procedures but would still need rater training. This Field Rating workshop will be conducted at your pace and you will get out of the workshop what you put in.

The workshop is scheduled to be held on Tuesday, October 17, 2023, through Thursday, October 19, 2023. There will be one session and raters can self-select their level of participation based on their needs. The daily schedule is attached at the end of this memo.

All registrations will require specific approval of the attendee before confirmation of the registration.

The workshop will be held at the Marriott San Antonio Northwest, 3233 NW Loop 410, San Antonio, Texas, 78213. A block of rooms has been set aside for participants. The room rate is \$138.00 per day, plus applicable taxes. **Rooms at this rate will be held until September 26, 2023.** Hotel reservations must be booked online to receive the rating workshop room rate:

[Book your group rate for ASTM Rating Workshop](#)

The non-refundable fee for the workshop session is \$1500.00. Payment for the workshop can be made by credit card during online registration, or by check. To register for this workshop, visit the TMC website (www.astmtmc.org) or follow the direct link: <https://webstore.astmtmc.org/cc>

If paying by check, first register online for the workshop, select “check” as your form of payment, and mail a check, with the rater’s name in the comment, payable to ‘Test Monitoring Center’ to:

Test Monitoring Center
PO Box 6275
Hermitage, PA 16148-0923

The deadline for registration and payment is **October 6, 2023.** *Any registrations submitted after this date will be subject to a \$400 Late Registration Fee. Late registrations will be approved on a case-by-case basis with no guarantee that the registration will be accepted. No walk-in registrations will be accommodated under any circumstances.*

The workshop hours will be 8:00 A.M. to 5:00 P.M. each day. Lunch is scheduled for one hour starting at 12:00 noon and is provided. Each workshop participant will be provided with a new, serialized varnish scale and a new, serialized sludge photo scale, but is expected to bring all other necessary rating aids, manuals, calculators, and any other necessary items.

Participants are also **required** to bring a laptop computer, capable of wireless internet access, for rating data entry purposes. Participants without a wireless-accessible laptop computer may find it difficult to complete the required data entry in the time allotted.

Workshop Schedule and Layout

Day	Time	Activities
Tuesday	8:00 a.m. – 10:00 a.m.	Introductory remarks; Discussion of rating issues; Instructions
Tuesday	10:00 a.m. – 5:00 p.m.	Rate and input data
Wednesday	8:00 a.m. – 5:00 p.m.	Rate and input data
Thursday	8:00 a.m. – 3:00 p.m.	Rate and input data
Thursday	3:00 p.m. – 5:00 p.m.	Review and discuss results