Test Monitoring Center

Carnegie Mellon University
6555 Penn Avenue, Pittsburgh, PA 15206, USA

http://astmtmc.cmu.edu
412-365-1000

A Program of ASTM International

July 2, 2012

To The Participants of the Heavy Duty Rating Workshop

The 2012 Heavy Duty Workshop is scheduled for Tuesday October 2, 2012 through Thursday, October 4, 2012. There will be two rating sessions available for data generation. Participants are expected to have some rating experience.

In addition, raters will have the opportunity to participate in the ASTM TMC Rater Personnel Certificate Program as a result of their performance at this workshop. Full details of the Certificate Program are available at the following link:

ftp://ftp.astmtmc.cmu.edu/docs/rater_calibration/CertificateProgramOverview.pdf

The workshop will be held at the Embassy Suites Hotel Northwest, 7750 Briaridge, San Antonio, Texas 78230. A block of rooms has been set aside for participants. The room rate is $115.00 per day, plus applicable taxes. Rooms at this rate will be held until September 16, 2012. For hotel reservations, call (210) 340-5421 and use the code "**HDR**" or mention the "**Heavy Duty Rating Workshop**" to receive the rating workshop room rate. To ensure that the workshop meets contractual obligations to the hotel, it is important that you tell the hotel you are attending the "Heavy Duty Rating Workshop" and use the aforementioned code.

The non-refundable fee for the workshop session is $1350.00 for participants ($1250.00 for participants who wish to forgo the ASTM Certificate Program) and $275.00 per day for observers ($825 total). Payment for the workshop can be made by credit card during online registration, or by check.

To register for this workshop, visit the TMC website (www.astmtmc.cmu.edu) or follow the direct link, below:

http://www.astmtmc.cmu.edu/cc/

If paying by check, first register online for the workshop, select "check" as your form of payment, and mail a check payable to 'ETMC – Carnegie Mellon University' to:

ASTM Test Monitoring Center
Attention: Colleen Barry
6555 Penn Avenue
Pittsburgh, PA 15206
cmb@astmtmc.cmu.edu
412-365-1022

The deadline for registration and payment is September 21, 2012. Because of the preparation necessary for a rater to access the computer systems used at the workshop, pre-registration is required and walk-in attendance can not be accommodated.

The workshop hours will be 8:00 A.M. to 5:00 P.M. each day. Lunch is scheduled for one hour starting at 12:00 noon and is provided. Each workshop participant will be provided with a new, serialized varnish scale and a new, serialized sludge scale, but is expected to bring all other necessary rating aids, manuals, calculators, and any other necessary items. Participants are also strongly encouraged to bring a laptop computer (preferably capable of wireless internet access) for rating data entry purposes. Participants without a wireless-accessible laptop computer may find it difficult to complete the required data entry in the time allotted. In addition, be advised that non-Bluetooth® wireless computer accessories (wireless keypads, etc.) may be subject to interference and cause data entry errors for you or other participants.

If your particular rating responsibilities require you to have a current workshop certificate, be sure to schedule your travel to allow you to attend the data review sessions. **Attendance at *all* data review sessions is mandatory to receive a certificate.**

Sincerely,

Marianne May
Deposit Rating Project Leader

Bobby Trevino
Deposit Rating Project Leader

Michael Kasimirsky
Workshop Coordinator

2012 Heavy Duty Rating Workshop Schedule

Date	**Time**	**Activity**
Tues 10/2/12	8:00 A.M. - 5:00 P.M	Introductory remarks; discussion of current rating issues; calibration; rating.
Wed 10/3/12	8:00 A.M. - 5:00 P.M.	Rate and input data; review and discuss results.
Thur 10/4/12	8:00 A.M. - 5:00 P.M.	Rate and input data; review and discuss results.

The rating area will be made available for extended hours (before 8:00 A.M. and after 5:00 P.M.) based upon individual requests.

Times are approximate and depend on data flow.