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Helping our world work better

100 Barr Harbor Drive  
PO Box C700  
West Conshohocken, PA  
19428-2959 USA

tel +1.610.832.9500  
fax +1.610.832.9666  
www.astm.org

**COMMITTEE D02 on PETROLEUM PRODUCTS, LIQUID FUELS, AND LUBRICANTS**

**CHAIR:** Scott Fenwick, Clean Fuels Alliance America, PO Box 104848, Jefferson City, MO 65110-4898, (800) 841-5849, e-mail: [sfenwick@CleanFuels.org](mailto:sfenwick@CleanFuels.org)

**FIRST VICE CHAIR:** Gregory C Miiller, Tannas Co, 4800 James Savage Rd, Midland, MI 48642, United States (989) 496-2309, Fax: (989) 496-3438, e-mail: [gmiiller@savantgroup.com](mailto:gmiiller@savantgroup.com)

**SECOND VICE CHAIR:** James J Simnick, Ph.D, Simnick Consulting LLC, 1424 Brush Hill Circle, Naperville, IL 60540, (630) 269-8662, e-mail: [jim.simnick@gmail.com](mailto:jim.simnick@gmail.com)

**FIRST SECRETARY:** Ian P Mylrea, Stanhope-Seta, 70 Bramley Drive, Hampshire, RG27 8ZF, United Kingdom (44) 1932 574589, e-mail: [im@stanhope-seta.co.uk](mailto:im@stanhope-seta.co.uk)

**SECOND SECRETARY:** Barbara E. Goodrich, John Deere Product Engineering, 1017 Washington St., Cedar Falls, IA 50613, (319) 464-4417, email: [goodrichbarbarae@johndeere.com](mailto:goodrichbarbarae@johndeere.com)

**STAFF MANAGER:** Alyson Fick, ASTM International, (610) 832-9710, e-mail: [afick@astm.org](mailto:afick@astm.org)

Meeting Minutes of the Technical Guidance Committee In-Person Meeting

Anaheim Marriott, Anaheim, CA

December 9, 2024

Scheduled Meeting Time 4:00 – 5:00 PM

**Reply to:** Patrick Lang

Southwest Research Institute, 6220 Culebra Road San Antonio, TX 78228

Phone: 210-522-2820, [patrick.lang@swri.org](mailto:patrick.lang@swri.org)

The meeting was called to order at 4:00 PM by Chairman Pat Lang.

**Agenda:**

The meeting agenda can be found as attachment #1.

**Membership Review:**

The attendance list can be found as attachment #2.

### **Review and Acceptance of Minutes:**

Pat Lang requested approval of the June 17, 2024 meeting minutes held during June ASTM in Austin. No corrections or additions were requested. A motion for approval was made by Pat Lang and seconded by Joe Franklin. No objections were voiced; the minutes were approved as written.

### **Action Item List:**

The action item list was reviewed; see Attachment #3 for more details.

### **Fuels Task Force:**

Pat Lang reported that there has been no activity in the fuels task force this period. All of the action items have been completed. If there are any new items to be added, please contact Mike Lochte at SwRI or the TGC chairman.

### **Rating Task Force:**

Bob Campbell provided the rating task force update; the full report can be found as Attachment #4.

- The rating task force held a virtual meeting on August 13, 2024. There was a lot of discussion around oil screen ratings as this parameter continues to be of concern.
  - The method and template used was agreed upon by all raters.
  - Oil screen pictures distributed to all labs for visual ratings. See attachment for results of ratings with photo aids.
  - Continued focus on oil screens at the upcoming spring workshop.
- Sub task force formed for L37gear ratings
  - Intent is to build a new rating aid and move ratings from whole numbers to something more granular.

There was some general discussion around oil screen clogging. Mike Deegan said that from an ILSAC perspective, it would be helpful to have photos of oil screens for OEMs to review. Bill Busher commented that 100% clogging doesn't mean there is no oil flow through the screen.

A comment was made that it is important we carefully document the oil screen rating procedure as we go through these exercises and refine it.

Laura from Oronite asked about the field rating workshop. Sean from the TMC advised that they have trouble getting qualified people for field rating training.

**Stats Topics:**

No stats topics were discussed during this meeting.

LTMS training was held by Travis Kostan at ASTM prior to this TGC Meeting.

**Old Business:**

TGC link on TMC homepage:

Pat advised the group that there is now a direct link to the TGC folders on the TMC homepage. See attachment #5 for the details.

Surveillance Panel Chair Handbook

Andrew Stevens reported that the handbook is officially completed. The document is available on the TMC website (too large to attach to the minutes).

Thanks to Andrew for his leadership in completing the task and thanks to all of those that assisted in putting this document together. It will continue to be refined as needed and it will remain under the control of the TGC.

**New Business:**

Test Out-of-Control Document

Pat Lang reported that the next action item that will be addressed is the review of the "Out-of-Control" document.

The meeting adjourned at 17:00 PST

**Next Meeting:**

The next meeting will be at the call of the chairman.

# **Attachment #1**

## **Agenda**

**December 9, 2024**

## **AGENDA**

### **ASTM Technical Guidance Committee Meeting**

Patrick Lang – Chairman

Monday December 9, 2024 – 4:00 PM to 5:00 PM

Anaheim Marriott, Anaheim, CA

Meeting Room: Platinum Ballroom Salon 1

1. Attendance
2. Chairman's Comments
3. Review & Acceptance of Minutes
  - 3.1. Acceptance of the June 17, 2024, meeting minutes (Austin). Minutes have been posted to the TMC website.
4. Review Action Item List (Pat Lang)
5. Fuels Task Force Update (Pat Lang)
  - 5.1. No Activity this period (all action items have been addressed)
6. Rating Task Force Update (Bob Campbell)
7. Stats Topics
  - 7.1. No new items for this reporting period.
  - 7.2. LTMS training session conducted by Travis Kostan 12-9-24 at ASTM
8. Old Business
  - 8.1. TGC Link on TMC Homepage (Pat Lang)
  - 8.2. Surveillance Panel Handbook Completion (Andrew Stevens)
9. New Business
  - 9.1. Review and update "Out-of-Control" Document (Pat Lang)
  - 9.2. Any other new business?
10. Next Meeting: To be determined
11. Adjournment

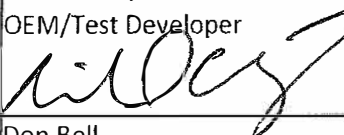


**Attachment #2**

**Attendance List**

**December 9, 2024**

## Technical Guidance Committee---Voting Membership List

12-9-24

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS
Lynsie Delp OEM/Test Developer	Caterpillar, Inc. Old Galeena Road Building H3000 Mossville, IL 61552-3000	Phone: (309) 494-1311 e-mail: delp_lynsie_r@cat.com
Mike Cabaj OEM/Test Developer 	Detroit Diesel/Daimler Truck NA 13400 Outer Drive West Detroit, MI 48239	Phone: e-mail: michael.cabaj@daimlertruck.com
Don Bell OSCT	Afton Chemical Corporation 500 Spring Street PO Box 2158 Richmond, VA 23218-2158	Phone: (804)-788-6332 e-mail: don.bell@aftonchemical.com
Mike Birke Elastomer Compatability (EOEC), LDEOC	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-5310 e-mail: mike.birke@swri.org
William Buscher, III Sequence IVA/IVB 	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: e-mail: william.buscher@intertek.com
David Brass Mack/Volvo SP Chair	Infineum USA, L.P. 1900 East Linden Ave. Linden, NJ 07036-0735	Phone: e-mail: david.brass@infineum.com
Tim Cushing OEM/Test Developer	GM Powertrain 823 Joslyn Road Engine Engineering Building Pontiac, MI 48340-2920	Phone: (248) 881-3518 e-mail: timothy.cushing@gm.com
Bridget Brassell TEOST 33C, MHT SP Chair	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	Phone: e-mail: bridget.brassell@lubrizol.com
Jeff Clark TMC Administrator 	ASTM Test Monitoring Center 203 Armstrong Drive Freeport, PA 16229	Phone: (412) 365-1030 e-mail: jac@astmtmc.org
Maddie Delliinger ROBO SP Chair 	BG Products, Inc Wichita, KS 67213	Phone: 316-303-8435 e-mail: mdillenger@bgprod.com
Amy Ross Volatility, D5800/D6417	Valvoline Lexington, KY 40509	Phone: 859-357-3523 e-mail: amy_ross@valvolineglobal.com

Technical Guidance Committee---Voting Membership List

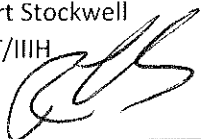
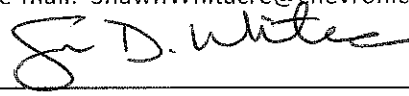
12-9-24

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS
Karina Gil HT Foam, Scanning Brookfield, Sulfated Ash	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: e-mail: karina.gil@intertek.com
Jacob Goodale Caterpillar SP Chair	Infineum USA, L.P. 1900 East Linden Ave. Linden, NJ 07036-0735	Phone: (512) 695-8026 e-mail: Jacob.Goodale@infineum.com
Robert Slocum DD-13 SP Chair 	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	Phone: e-mail: robert.slocum@lubrizol.com
Josh Ward Cummins SP Chair 	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: e-mail: josh.ward@intertek.com
Patrick Lang Sequence VIII	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-2820 e-mail: plang@swri.org
Venkat Deshpande OEM/Test Developer 	Toyota Motor North America 1555 Woodridge Ave. Ann Arbor, MI 48105	Phone: (734)995-0121 e-mail: venkat.deshpande@toyota.com
YongLi McFarland D02.B0.07 Chair, EOFT/EOWT SP Chair 	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-2715 e-mail: yongli.mcfarland@swri.org
Tony Catanese Seq. VIE/VIF	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	Phone: (440) 347-1112 e-mail: tony.catanese@lubrizol.com
Jared Cavaliere CBT, HTCBT	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78238-1933	Phone: (210) 522-2430 e-mail: jared.cavaliere@swri.org
Al Lopez Sequence X	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: e-mail: al.lopez@intertek.com
Andy Ritchie Sequence VH SP Chair	Infineum USA, L.P. 1900 East Linden Ave. Linden, NJ 07036-0735	Phone: (908) 474-2097 e-mail: andrew.ritchie@infineum.com
Mike Deegan OEM/Test Developer 	FCSD/SEO Lubricant Technical Specialist 1800 Fairlane Drive Allen Park, MI 48101	Phone: (313) 805-8942 e-mail: mdeegan@ford.com

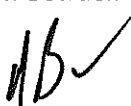
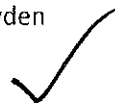


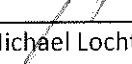
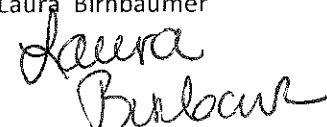
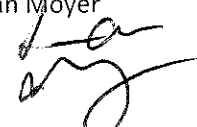
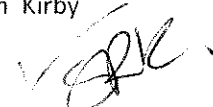


Technical Guidance Committee---Voting Membership List

12-9-24

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS
Anthony Lange L-33-1	Intertek 5404 Bandera Road San Antonio, TX 78238-1933	Phone: e-mail: anthony.lange@intertek.com
Robert Stockwell RFWT/IIH 	Chevron Oronite Company, LLC 4502 Centerview Drive, Suite 210 San Antonio, TX 78228	Phone: (210) 232-3188 e-mail: robert.stockwell@chevron.com
Haiying Tang Test Developer/OEM	Stellantis , MI	Phone: (248) 512-0593 e-mail: haiying.tang@stellantis.com
Jessica Hawkins BRT	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: 210-523-4683 e-mail: jessica.villarreal@intertek.com
Shawn Whitacre HDEOCP Chair	Chevron Lubricants 100Chevron Way Richmond, CA 94802	Phone: 510-242-3557 e-mail: ShawnWhitacre@chevron.com 
Matt Sangpeal L-42	Afton Chemical Corporation 500 Spring Street PO Box 2158 Richmond, VA 23218-2158	
Khaled Rais Sequence IX	SwRI 6220 Culbera Road San Antonio, TX	
Caroline Louis HTCT	SwRI 6220 Culbera Road San Antonio, TX	
Nick Schaup L-37/L-37-1/L-60-1	The Lubrizol Corporation 29400 Lakeland Blvd. Wickliffe, OH 44092-2298	
Patrick Holmes OEM/Test Developer	Volvo/Mack ,	Phone: (717) 658-8007 e-mail: patrick.holmes@volvo.com

# Technical Guidance Committee----Frequent Guests

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS
Matthew Bowden 	OH Technologies PO Box 5039 Mentor, OH 44061-5039	Phone: (440) 354-7007 x101 e-mail: mjbowden@ohotech.com
Jason Bowden 	OH Technologies PO Box 5039 Mentor, OH 44061-5039	Phone: (440) 354-7007 x101 e-mail: jhbowden@ohotech.com
Bob Campbell 	Afton ,	Phone: e-mail: bob.campbell@afton.com
Ryan Denton	Cummins, Inc. ,	Phone: e-mail: ryan.denton@cummins.com
Joe Franklin 	Intertek Automotive Research 5404 Bandera Road San Antonio, TX 78238-1933	Phone: (210) 523-4671 e-mail: joe.franklin@intertek.com
Michael Lochte 	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-5430 e-mail: mlochte@swri.org
Steve Marty	Southwest Research Institute 6220 Culebra Road San Antonio, TX 78228-0510	Phone: (210) 522-5929 e-mail: smarty@swri.org
Chris Taylor	PSL Services P.O. Box 281 Sutherland Springs, TX 78161	Phone: e-mail: pslservicesinc@gmail.com@vpracingfuels.com
George Szappanos	Lubrizol ,	Phone: e-mail: george.szappanos@lubrizol.com
Laura Birnbaumer 	Oronite ,	Phone: e-mail: labi@chevron.com
Sean Moyer 	Test Monitoring Center ,	Phone: 412 365 1035 e-mail: Sam@BSTMTC.ORG
Stephen Kirby 	General Motors ,	Phone: e-mail: stephen.kirby@gm.com

Technical Guidance Committee----Frequent Guests

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS
John Loop	Test Monitoring Center	Phone: e-mail: jgl@astmtmc.org
ANGELA willis	INFINEUM	Phone: e-mail: angela.willis@ infineum.com
Aleise Jimenez	GM	Phone: 248-296-0761 e-mail: Aleise.jimenez@gm.com
Mike Kunselman	CQA	Phone: 987.496.2349 e-mail: mkunselman@ centerforqa.com
John Loop	TMC	Phone: (412) 365-1011 e-mail: jgl@astmtmc.org
Ben Maddock	Afton	Phone: 804 370 9987 e-mail: ben.maddock@aftonchemical.com
Andrew Smith	Infineum	Phone: 210 823 8501 e-mail: andrew.smith@ infineum.com
Clarence McCollum	Richfol	Phone: 313 378 8643 e-mail: clarence.mccollum@ richfol.com
Dave Duncan	Richfol	Phone: 440 725 0820 e-mail: dave.duncan@richfol.com
Greer Gibbons	Lubrizol	Phone: 440-347-2103 e-mail: greer-gibbons@lubrizol.com
Tony Catanese	Lubrizol	Phone: e-mail:
Gregory Dannhelm	Intertek	Phone: 210-367-4873 e-mail: gregory.dannhelm@intertek.com



# Technical Guidance Committee----Frequent Guests

NAME	COMPANY AND ADDRESS	PHONE NUMBER E-MAIL ADDRESS
Andrew Stevens	Lubrizol	Phone: 440-227-2517 e-mail: andrew.stevens@lubrizol.com
DAVE PASSMORE	IMTS	Phone: 810-588-8155 e-mail: DPASSMORE@IMTSCORP.COM
Nick Ariemma	Lubrizol	nick.ariemma@lubrizol.com

Travis Kostan

SWRI

(210) 522-2407

travis.kostan@swri.org

Bob Warden

SWRI

Robert.Warden@swri.org

Suzanne Neal

Daimler Truck

Suzanne.neal@daimlerttruck.com

Quanchang Li

ExxonMobil

quanchang.li@ExxonMobil.com

Brandyn Sebecki

Daimler Truck

Brandyn.Sebecki@daimlerttruck.com

Joe Anthony

INfinium

Joseph.anthony@

infinium.com

Ricardo Affinito

Oronite

affinito@chevron.com

DENNIS GALE

ExxonMobil

clennis.d.gale@exxonmobil.com

Rich Grundza

ASTMTMC

cg@astmtmc.org

Eric Kalberer

Shell

ERIC.KALBERER@shell.com

Corey Koglin

Afton Chemical

corey.koglin@aftonchemical.com

Brent Calant

Afton

brent.calant@aftonchemical.com

Philip Rocco Scinto

Lubrizol

phil.scinto@lubrizol.com

**Attachment #3**

**Action Item List**

**December 9, 2024**

## Technical Guidance Committee (TGC)

### Action Items List Status as of 12-9-24:

1. Action Item – Create a Surveillance Panel Chairman Handbook to document the responsibilities associated with chairmanship positions.
  - *Complete: final version reviewed by facilitator*
2. Action Item – TGC to review the current document for “out of control” tests.
  - *Open*
3. Action Item – TGC to work on generating test procedure wording that would address the handling of testing anomalies.
  - *Open*

**Attachment #4**

**Rating Task Force Report**

**December 9, 2024**



## Rater Task Force Update to TGC

December 9, 2024

Passion for Solutions®



# Reminder...Standardized Testing Deposit Workshop

## Second official combined workshop help week of 3/11/2024 in San Antonio

- ▶ Test labs only – 20 raters split into two groups
- ▶ Data indicates raters generally in a good spot
  - **Oil Screen Clogging is problematic**
- ▶ New format continues to be well received

## See report on TMC website for details

- ▶ [https://www.astmtmc.org/ftp/refdata/gas/rating\\_workshop\\_data/2024/Final%20Report%20-%202024%20Standardized%20Testing%20Rating%20Workshop.pdf](https://www.astmtmc.org/ftp/refdata/gas/rating_workshop_data/2024/Final%20Report%20-%202024%20Standardized%20Testing%20Rating%20Workshop.pdf)

# Reminder - Oil Screen Concerns

 Due to industry concerns over Oil Screen Ratings, in addition to the traditional one required for calibration, 8 others were added to the workshop

		<b>Avg</b>	<b>Min</b>	<b>Max</b>
<b>Oil Screen</b>		10	2	20
<b>Oil Screen 1</b>		58	40	69
<b>Oil Screen 2</b>		9	3	24
<b>Oil Screen 3</b>		58	15	75
<b>Oil Screen 4</b>		35	18	45
<b>Oil Screen 5</b>		23	10	35
<b>Oil Screen 6</b>		98	94	100
<b>Oil Screen 7</b>		86	70	96
<b>Oil Screen 8</b>		13	5	26

# August 13-2024 TF Meeting held

## Reviewed report from June ASTM

- ▲ Much discussion around oil screen ratings. Method and template agreed-upon by all raters
- ▲ Oil Screen pictures distributed to all labs for visual rating – data just received (next slide)
  - Screen deposits change with time (could impact workshop)
  - Will be a continued focus at Spring workshop

## Sub Task Force formed for L37 gear ratings

- ▲ Intent is to build new rating aid and move ratings from whole numbers to something more granular
  - Work in progress
  - Report to L37 group in November was well received

# Photo Ratings

													Min	Max	AVG
OS 1	5	6	4	11	10	10	6	18	8	20	6	10	4	20	10
OS 2	7	3	1	8	4	7	4	5	2	8	2	3	1	8	5
OS 3	2	5	2	7	8	7	6	8	7	10	3	5	2	10	6
OS 4	1	8	5	7	6	2	7	5	9	8	4	2	1	9	5
OS 5	6	5	4	15	8	5	9	7	10	9	5	10	4	15	8
OS 6	8	14	8	10	13	8	16	22	17	25	20	25	8	25	16
OS 7	2	4	2	9	3	2	4	5	6	8	4	10	2	10	5
OS 8	6	5	2	10	5	5	7	10	6	9	5	5	2	10	6
OS 9	9	9	8	6	13	8	10	15	14	8	8	15	6	15	10
OS 10	1	3	1	5	3	5	7	3	10	4	7	5	1	10	5
OS Clogging Avg	4.7	6.2	3.7	8.8	7.3	5.9	7.6	9.8	8.9	10.9	6.4	9.0	4	11	7

# Next Workshop

 Spring 2025 at SwRI

▲ Date undetermined

# Manual 20 Info

Contact Information for TMC Manuals 20 & 21 and other rating scales and aids :

Yvonne Reese

ASTM International

100 Barr Harbor Drive

West Conshohocken, PA 19428

phone: (610) 832-9570

fax: (610) 834-7078

email: [yreese@astm.org](mailto:yreese@astm.org)

## **Attachment #5**

**Location of TGC Direct Link on TMC Homepage**

**December 9, 2024**

# TMC Home Page

[Home](#)[ftp Help](#)[Contact Us](#)[About Us](#)

A Program of ASTM International

[Control Chart Graphs](#)[Query Live Reference Data & Timelines](#)[Information Letters & Procedures](#)[Memos](#)[Report Forms & Data Dictionary](#)[Semi-Annual Reports](#)[Meeting Minutes](#)[Rater Info Center](#)[ASTM Committee Docs](#)[Technical Guidance Committee - TGC](#)[Miscellaneous](#)[Reference Test File Upload](#)[Oil Assignment Request](#)[LRI Tools](#)[User Accounts - Calibrated Labs Only](#)[Data Entry Tools](#)[ASTM PTP Distribution](#)[Document Upload](#)[Fuel Information](#)

## Test Monitoring Center

The Test Monitoring Center (TMC) offers reference oil distribution and data handling services to laboratories involved in lubricant testing. We provide a reference oil based system for the calibration of ASTM Test Methods.

Other services include laboratory inspections, rater calibration workshops and industry related registration services. Please contact us at 412-365-1030 for any calibration or registration needs.

Serving the World's  
Calibration Needs



### Website Links

[Online Store](#)[Surveillance Panel List](#)[Current TMC Price Schedule](#)[Control Chart Guidelines \(LTMS\)](#)[ASTM Reference Oil Book](#)[Subcommittee B Glossary](#)[ASTM Test Method 'D' Numbers](#)[Data Correction Policy](#)[TMC Single Source Data Policy](#)[Best Practices](#)[Test Hardware Control](#)[Rater Workshop Registration](#)[Data Analyst List](#)[Data Analyst Projects](#)[ASTM Tech. Committee Regs. & Orientation](#)[Safety Data Sheets \(SDS\)](#)

### Industry Links

[ACC Monitoring Agency](#)[ATC-European Registration Centre](#)[GM Reference Services](#)[dexos Registration Services](#)[dexosESubmission](#)[ASTM International](#)☒ This Website☐ WWW[Mail Webmaster](#)





A Program of ASTM International

Control Chart Graphs
Query Live Reference Data & Timelines
Information Letters & Procedures
Memos
Report Forms & Data Dictionary
Semi-Annual Reports
Meeting Minutes
Rater Info Center
ASTM Committee Docs
Technical Guidance Committee - TGC
Miscellaneous
Reference Test File Upload
Oil Assignment Request
LRI Tools
User Accounts - Calibrated Labs Only
Data Entry Tools
ASTM PTP Distribution
Document Upload
Fuel Information



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#### Technical Guidance Committee - TGC

Best Practices
Test Hardware Control
Meeting Minutes
Control Chart Graphs
Query Live Reference Data & Timelines
Information Letters & Procedures
Memos
Report Forms & Data Dictionary
Semi-Annual Reports
Meeting Minutes
Rater Info Center
ASTM Committee Docs
Technical Guidance Committee - TGC
Miscellaneous
Reference Test File Upload
Oil Assignment Request
LRI Management
User Accounts
Data Entry Tools
ASTM PTP Distribution

## Test Monitoring Center

- Standing Committee under the ASTM Test Monitoring Executive Committee (EC)
- Membership consists of current TMC monitored test Surveillance Panel Chairs and representatives of test developers/sponsors of tests approved by the EC
- Meet annually at a minimum and report to the EC semiannually
- The Chairman of the EC shall appoint a Chair of the Technical Guidance Committee from the membership of this committee. (Cannot be the TMC Director).
- Assist the TMC Director, Surveillance Panels, test developers/sponsors and individual testing laboratories to
  - Improve and standardize the operating procedures
  - Improve rating methods
  - Steward a range of tasks that improve the repeatability and reproducibility of monitored test procedures which relate to more than one test procedure
- The current chairman is Pat Lang. Pat can be reached at 210.522.2820.

[Technical Guidance Committee Documents\(click on link for Documents\)](#)

[Unavailable or Out of Control Test Documents](#)

## www.astmtmc.org - /ftp/docs/TechnicalGuidanceCommittee/

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[\[To Parent Directory\]](#)

11/27/2024 9:02 AM	<dir> <a href="#">minutes</a>
7/6/2022 10:03 AM	<dir> <a href="#">semiannualreports</a>
11/27/2024 9:02 AM	<dir> <a href="#">Surveillance Panel Chair Handbook</a>
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